



South Carolina
Department of Transportation

MEMORANDUM

TO: District Engineering Administrators
District Construction Engineers

FROM: Robert E. Isgett III, P.E., Director of Construction

DATE: April 8, 2020

RE: Temporary Revision to 2007 Standard Specifications for Highway Construction, Section 401.4.30, Paragraph 2 - “Contactless” Weigh Ticket Protocol for COVID-19

In response to CDC guidelines related to COVID-19 and to ensure the safety of SCDOT, contractor, and consultant personnel, a “Contactless” Weigh Ticket Protocol and Tracking Log have been created. This protocol was created in conjunction with our asphalt industry partners and is to be implemented immediately for all asphalt paving operations. This temporary revision to Section 401.4.30 of the Standard Specifications will remain in effect until further notice.

Contactless Weigh Ticket Protocol

1. SCDOT will provide cell phone number or email for Asphalt Roadway Inspector on the site and identify which method can be used to deliver information (email, picture text, or plain text).
2. Contractor will provide phone number for Plant Weigher to the SCDOT inspector.
3. Weigher will send the following information (SC Contract ID, Job Mix #, Lot #, Load #, Truck #, Load Time, Individual Net Tons, & Cumulative Tons) for the 1st truck and last truck to SCDOT cell phone via plain text. This will also be done for the weigh ticket that contains every 200th ton shipped throughout the operation.
 - a. If inspector can accept emails or pictures, those may be provided instead of the plain texts noted above. The key is that all the information noted above is provided.
 - b. If inspector changes, SCDOT will send updated contact information.
 - c. For Lots under 200 tons, or if requested by RCE, the information noted above must be provided for every load.
4. Contractor On-Site will complete “Contactless” Weigh Ticket Tracking Log to track Truck ID's & comments (if any) as each truck empties into the hopper.
 - a. Any rejected loads should be documented on the Tracking Log and the Roadway Report (400.04).



5. At the end of day or no later than 12:00 p.m. the next business day, the contractor will email: 1) copies of all load tickets to SCDOT project manager in PDF format, one ticket per page, 2) a Summary Spreadsheet of all loads shipped, and 3) a copy of the “Contactless” Weigh Ticket Tracking Log.

If you have any questions regarding this temporary revision, please contact Clay Richter at (803) 315-5330.

REI:cwr

Attachment

ec: Randall Young, P.E., Chief Engineer for Project Delivery
Merritt Vann, Quality Program Manager
Kevin Harrington, State Construction Engineer
Clay Richter, Road Construction Engineer
Cliff Selkinghaus, Asphalt Materials Manager
Tad Kitowicz, FHWA
Ashley Batson, SCAPA

File:Con/cwr



Contactless Weigh Ticket Tracking Log

Contract ID _____ Date _____ Type of Mix _____

Project ID _____ County _____ Job Mix # _____

Road #/Name _____ Contractor _____

Inspector Signature _____

Contractor's Rep _____

Truck #	Truck ID	Comment
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Contract ID _____

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Type Mix _____

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